

## Practice Financial Policy

Please sign this form to acknowledge that we have offered you a copy of our Notice of Privacy Practices

Thank you for choosing Meredith McClure, MD, PLLC (“Practice”). We are committed to building a successful physician-patient relationship, and the success of your medical treatment and care. Your understanding of our Practice Financial Policy and payment for services are important parts of this relationship. For your convenience, this document discusses a few commonly asked financial policy questions. If you need further information, please speak to Dr. McClure.

### What is my financial responsibility for services?

The Practice does not participate in any commercial or governmental health plans, including but not limited to Medicare, Medicaid, or TRICARE for any services. Because of this, you will be responsible for full payment to Practice for the services that you receive at the Practice.

### Will I receive statements or bills?

Yes, the Practice will send you an invoice after your visit outlining the services provided and the amount due from you.

### When are payments due?

All amounts (including any past-due balances) are due upon receipt of invoice, unless previous arrangements have been made. Payment plans may be offered at the sole discretion of the Practice. Accounts with unpaid balances for ninety (90) calendar days or more will be sent to an external collection agency or attorney for collection. Unpaid bills can also lead to possible discharge from the Practice.

### How may I pay?

Payment should be made by credit card through the payment portal on the Practice website. We accept all major credit cards. The Practice will not keep credit card information on file.

### What if I miss my appointment?

We understand that on rare occasions, issues may arise, causing you to miss your appointment when you cannot notify our office before your appointment. Should you experience any unforeseen circumstance that causes you to miss your appointment, please call our office at least two (2) business days prior to your scheduled appointment time. An appointment may be cancelled by calling the office or via the patient portal at the Practice’s website. Failure to cancel your appointment at least two (2) business days in advance may result in a \$75 charge per each appointment missed.

### What if I am late to my appointment?

Please contact the office as soon as you are able if you anticipate arriving late to your appointment. If you are late to your appointment, the appointment will end at the scheduled time and the cost of your appointment will not be reduced.

I have read, understand, and agree to the above Practice Financial Policy. I understand my financial responsibility to make payments for services provided to me.

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Patient / Legal Representative Signature

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Date

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Patient / Legal Representative Printed Name